

# ALL SAINTS UNIVERSITY LANGO

Vice Chancellor, (+256) 772 752 072

E-mail: [vc@asul.ac.ug](mailto:vc@asul.ac.ug)



University Secretary (+256) 772331941

E-mail: [us@asul.ac.ug](mailto:us@asul.ac.ug)

P.O. BOX 32, LIRA

Website: [www.asul.ac.ug](http://www.asul.ac.ug)

## OFFICE OF THE UNIVERSITY SECRETARY

### EXCITING EMPLOYMENT OPPORTUNITIES WITH ALL SAINTS UNIVERSITY LANGO

All Saints University Lango (ASUL) was first conceived in 1963 by the Diocese of Lango of the Anglican Church of Uganda. The University became fully operational in May 2009. In March 2010, its program was accredited by Uganda National Council for Higher Education (NCHE). All Saints University Lango offers quality programs which are most relevant to one's needs. The programs offered are tailor made to suit today's job seekers' requirement and to become a global Centre of excellence in higher education and research, through innovations and application of findings. Its core values are Professionalism, Transparency, Ethics and Integrity. All Saints University Lango now wishes to recruit competent staff in the following positions that exist in the University.

#### **1 DEPARTMENT OF ADMINISTRATION**

**Job Title:** University Bursar  
**Ref No:** ASU/EXT/012/01/2023  
**Number of Vacancies:** One (1)  
**Terms of Employment:** Full Time

#### **SUBMISSION GUIDELINES**

1. Qualifying persons should submit **online** in single Pdf document size NOT MORE THAN **5Mbs** their applications duly signed together with certified photocopies of their transcripts, certificates and latest copy of their Curriculum Vitae giving full details of the applicant's education, work experience and naming three referees with their postal addresses and day time phone contact. The application should be addressed to the University Secretary and applicants must make sure that at least two referees have forwarded recommendation letters concerning their application to the University Secretary before the closing date of this advertisement in the same application document.
2. Only applications submitted in 1. Above shall be downloaded.
3. Applications should be sent to [us@asul.ac.ug](mailto:us@asul.ac.ug)
4. Please visit our website for details of the job.
5. The deadline for receiving applications is **02<sup>th</sup> October, 2023** before 5:00PM.

6. All Saints University Lango is an Equal Opportunity Employer.
7. Applicants should demonstrate qualities of integrity and High Moral character.
8. Only successful candidates will be contacted.
9. Due diligence by the University will form part of selection criteria or confirmation.
10. Female candidates are encouraged to apply
- 11.** Any form of solicitation or lobbying will lead to automatic cancellation of the application.