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JOB ADVERT

Date: July 8, 2025

Who we are

Vermipro Limited is Ugandan SME revolutionizing agriculture in Africa. The company has innovations that solve a varied range of agriculture challenges to cause lasting positive impact on smallholder farmers in the region by;

- Increasing agriculture productivity without use of hazardous inputs
- Reducing cost of production through offer effective and affordable inputs
- Enhancing food safety, sustainable land use and environment conservation
- Reducing reliance on importation of inputs for food production

The company current serves clients in Uganda, Kenya, Tanzania, Burundi and with aim of expanding to several other markets in Africa, Europe and Middle East.

Vermipro manufactures organic certified fertilizers, pesticides, fungicides, farmer management products and probiotic feed additives for livestock, poultry and aquaculture.

Mission

To produce safe, affordable, highly effective bio-agriculture inputs for all sectors of agriculture.

Vision

Sustainable and profitable farming systems for a secure food future in Africa.

Our Goal

Enhancing agriculture productivity through production of safe, cost effective and sustainable organic inputs.

We require following personnel:

Position: Accounts Assistant (1)

Reporting to: Finance Manager

Work Place: Vermipro Head Officer, 26 Chorley Crescent Luzira

Direct responsibilities include:

1. Reconcile invoices and identify discrepancies
2. Create and update expense reports
3. Process reimbursement forms
4. Prepare bank deposits
5. Enter financial transactions into internal databases
6. Check spreadsheets for accuracy
7. Maintain digital and physical financial records
8. Issue invoices to customers and external partners, as needed
6. Review and file payroll documents
7. Participate in quarterly and annual audits

Skills & Requirements:

1. Work experience as an Accounting Assistant or Accounting Clerk
2. Knowledge of basic bookkeeping procedures
3. Familiarity with finance regulations
4. Good math skills and the ability to spot numerical errors
5. Hands-on experience with MS Excel and accounting software (e.g. Tally)
6. Organization skills
7. Ability to handle sensitive, confidential information
8. Semi qualified professional accountancy qualification/ ATD/ Level 2 CPA.

Salary offer is Gross of **Ugx 800,000 to 1,000,000** depending on qualification and experience.

Interested candidates are invited to apply through hr@vermiproug.com. Indicate the Job Title in the subject line. Please note that only shortlisted candidates will be contacted.

Closing Date: 20th July, 2025