

JOB POSITION: SENIOR ACCOUNTANT

Reporting to: CFO/Director

Exquisite Solution Limited is a dynamic and innovative company dedicated to providing top-notch services to our clients. We pride ourselves on our commitment to excellence and our ability to deliver sustainable solutions. We are currently seeking a highly skilled and experienced Senior Accountant to join our growing team.

Job Responsibilities:

- Verify, allocate, post, and reconcile accounts payable and receivable.
- Produce error-free accounting reports and present their results.
- Analyze financial information and summarize the financial status.
- Manage Accounts Payable/Accounts Receivable processes, including entering daily invoices/bills/journal entries, weekly check runs, and monthly accruals.
- Provide technical support and advice on Management Accountant.
- Review and recommend modifications to accounting systems and procedures.
- Ensure vendor invoices and check requests are paid according to policies, and follow up on unapproved invoices.
- Prepare financial statements and produce budgets according to the schedule.
- Assist with tax audits and tax returns.
- Direct internal and external audits to ensure compliance.
- Support month-end and year-end close processes.
- Manage accounting assistants and bookkeepers.
- Plan, assign, and review staff's work.
- Develop and document business processes and accounting policies to maintain and strengthen internal controls.
- Summarize current financial status by collecting information and preparing balance sheets, profit and loss statements, and other reports.
- Analyze trends, costs, revenues, and expenses.
- Participate in financial standards setting and forecast processes.
- Report the organization's financial status to management and offer suggestions for resource utilization, tax strategies, and budget forecasts.
- Direct all operational aspects, including distribution, customer service, human resources, and sales, in accordance with organizational objectives.
- Guide managerial and operational decision-making and strategy implementation for sustainable value creation.
- Contribute to strong client relationships through positive interaction and by answering accounting procedure questions.

Requirements:

- Bachelor's Degree in Accounting, Finance, Business Administration, or a related field.
- Professional Certification: CPA, ACCA, CIA, or other relevant certifications will be an added advantage.

- A Master's degree is an added advantage.
- Minimum of 4 years in accounting or finance, with at least 1 years in a senior or supervisory role.
- Experience in manufacturing, banking, or logistics is an added advantage.
- Proficiency in accounting software such as QuickBooks, Sage, SAP, or other ERP systems.
- Ability to prepare, analyze, and present management and financial reports (Statement of Financial Position, Statement of Comprehensive Income, Cash Flow Statements).
- Knowledge of Ugandan tax laws and regulations, and experience in preparing and filing tax returns.

Competencies:

- Strong analytical and problem-solving skills.
- High level of accuracy and attention to detail.
- Excellent verbal and written communication skills.
- Leadership skills to manage and mentor a team.
- Strong organizational and time management skills.

Attributes:

- High ethical standards and integrity.
- Proactive approach to identifying issues and implementing solutions.
- Ability to work collaboratively within a team.
- Familiarity with IFRS.
- Commitment to continuous professional development.
- Aptitude for numbers and quantitative skills

How to Apply:

If you are a proactive individual with a passion for accounting and a drive for excellence, we would love to hear from you! To apply, please send your resume and a cover letter, with the position you are applying for in the subject line, to talent@exquisitesolution.com. The deadline for applications is July 31, 2024.

Note: Only shortlisted candidates will be contacted. If you have not been contacted within two weeks after the application deadline, please consider your application unsuccessful.

Disclaimer: Exquisite Solution Limited is an Equal Opportunities Employer.